

COST-Action IS1310 'Reassembling the Republic of Letters' Training School

EMLO 'on the road'

Under and Tuglas Literature Centre of the Estonian Academy of Sciences, Tallinn
Wednesday, 14 March – Friday, 16 March 2018

Schedule *

Tuesday, 13 March

Travel to Tallinn.

Accommodation arranged, if pre-confirmed, at [Hotel St. Barbara](#), Roosikrantsi 2.

Wednesday, 14 March

8.45–9.00

Registration

Under and Tuglas Literature Centre, Roosikrantsi 6, 3rd floor, [Under and Tuglas Literature Centre of the Estonian Academy of Sciences](#) [UTKK]

9.00–9.05

Welcome

Jaan Undusk, Director of UTKK

9.05–10.30

**Session I
Introductions**

Kristi Viiding (Senior Researcher, UTKK Tallinn) and Miranda Lewis (Editor, Faculty of History, University of Oxford) and All Training School Participants

10.30–11.00

Coffee/tea break

11.00–12.30

Session II

**Early Modern Letters Online [EMLO]: (Re)Collecting correspondence
and**

What is a letter? Why metadata?

Miranda Lewis

12.30–13.30

Lunch: [Baieri kelder](#), Roosikrantsi 2

(please note: participants will cover the cost of the meal from their award)

13.30–15.00

Session III

(Re)Collecting correspondence: Tools and Metadata collation, 1

All participants, led by Miranda Lewis, assisted by Charlotte Marique

Towards a union catalogue

Miranda Lewis

- 15.00–15.30 Coffee/tea break
- 15.30–17.00 Session IV**
(Re)Collecting correspondence: Tools and Metadata collation, 2
 All participants, led by Miranda Lewis, assisted by Charlotte Marique
- Q and A discussion, 1**
 All participants
- Metadata Clinic, 1**
 led by Miranda Lewis, assisted by Charlotte Marique
- 17.30–19.00 **Walking tour of Tallinn** (optional)
 Led by Ms Kristiina Urb
 The city tour will start at 17.30. Those wishing to participate should meet in the reception lobby of St Barbara hotell (Roosikrantsi 2a); the tour will finish at 19.00 at the restaurant Aed (Rataskaevu 8).
- Pay-as-you-go Dinner:** [Restaurant Aed](#) (optional, and please note: participants who wish to join this dinner will cover the cost from their award)

Thursday, 15 March

- 9.00–10.30 Session I**
- Metadata collation, 3**
 All participants, led by Miranda Lewis, assisted by Charlotte Marique
- Metadata Clinic, 2**
 As required, led by Miranda Lewis, assisted by Charlotte Marique
- Dates and calendars**
 Miranda Lewis
- 10.30–11.00 Coffee/tea break
- 11.00–12.30 Session II**
- Metadata collation, 4**
 All participants, led by Miranda Lewis, assisted by Charlotte Marique
- A union catalogue: decisions, benefits, and issues**
 Miranda Lewis
- 12.30–13.30 Lunch: [Baieri kelder](#), Roosikrantsi 2
 (please note: participants will cover the cost of the meal from their award)
- 13.30–15.00 Session III**
Metadata collation, 5
 All participants, led by Miranda Lewis, assisted by Charlotte Marique

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Miranda Lewis

15.00–15.30 Coffee/tea break

15.30–17.00 Session IV

Reconciliation tools

As required, led by Miranda Lewis, assisted by Charlotte Marique

Metadata collation, 6

All participants, led by Miranda Lewis, assisted by Charlotte Marique

Problem solving/troubleshooting

and/or

Q and A discussion, 2 / Metadata Clinic, 3

led by Miranda Lewis, assisted by Charlotte Marique

Evening Pay-as-you-go Drinks (optional)

Dance or music in Tallinn (optional):

There is a [Concert by the Estonian Philharmonic Chamber Choir](#) scheduled to take place in St Nicolai Church, or at the Estonian National Opera, the [premier of the ballet Catherine I](#). Kindly note: participants who wish to attend these events will be required to book and pay for tickets themselves, and this cannot be covered by COST.

Friday, 16 March

9.00–10.30 Session I

Metadata collation, 7 and/or Metadata Clinic 4

All participants, led by Miranda Lewis, assisted by Charlotte Marique

10.30–11.00 Coffee break

11.00–12.30 Session II

Conclusion and discussion

All participants

And so, what next ... ?

Miranda Lewis

* Kindly note: content and order of the workshop sessions may vary slightly, depending on the requirements and research interests of the participants.